



PLUMBERS AND PIPEFITTERS APPRENTICESHIP PROGRAM

Application Process

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Please **read the following information** carefully and completely. In doing so, you should find answers to most of the questions you have regarding our Program.

The Apprenticeship Program consists of five years' training both on-the-job and in the classroom. If you are accepted into the Program, you will be given a job with a Union Contractor with starting wages of **\$22.00** per hour. In addition, you will attend classes at the Training Center two nights per week, and one Saturday each month, beginning the first week in October and continuing through April each year. Apprentices are not required to attend classes during the summer months, but will continue with on-the-job training during that time.

Although Plumbers and Pipefitters work with similar equipment and materials in a similar environment, entrance into the Program is not easily achieved. Approximately **400 to 500** people apply to our Program each year and, depending on the availability of work, approximately **20 to 35** are accepted. Please review the trade definitions below:

PLUMBING: the practice, materials and fixtures utilized in the installation, maintenance, extension and alteration of all piping, fixtures, plumbing appliances and plumbing appurtenances, within or adjacent to any structure, in connection with sanitary drainage or storm drainage facilities; venting systems; and public or private water supply systems. **Plumbers** install pipes, fittings and fixtures pertaining to human consumption, health and hygiene such as bringing in a potable water (used for drinking, washing, bathing, food preparation) supply and discharging waste.

PIPEFITTING: installation of gas piping; chilled water piping in connection with refrigeration, process and comfort cooling; hot water piping in connection with building heating. **Pipefitters** lay out, fabricate, assemble, install, and maintain process piping systems for steam, heating, cooling, refrigeration and pneumatic controls.

Plumbers and Pipefitters Local 344, the Training Center, and the Plumbing, Heating and Cooling Contractors Association (PHCC) will not discriminate against apprenticeship applicants based of race, color, religion, national origin, sex (including pregnancy and gender identity), sexual orientation, genetic information, or because they are an individual or a person 40 years old or older.

COST FOR TRAINING

This is a non-profit organization funded by the membership of United Association of Plumbers and Pipefitters Local 344 and the Plumbing, Heating, and Cooling Contractors (PHCC) signatory to the collective bargaining agreement negotiated by Local 344.

WAGE RATES AND BENEFITS

APPRENTICE HOURLY PAY SCHEDULE effective July 1, 2024:

1st Year	\$22.00
2 nd Year	\$24.00
3 rd Year	\$26.00
4 th Year	\$28.00
5 th Year	\$32.00
Journeyman	\$40.00

In addition, you will receive the following Benefit Package which has been negotiated by the Union:

LOCAL ANNUITY - \$1.51 per hour beginning with your first hour of employment.

HEALTH INSURANCE - after completion of 600 on-the-job hours, you and your family will be covered by the Local 344 Health and Welfare Insurance Plan.

PENSION - When you attain 3rd year apprenticeship status, you will be covered under the National United Association Retirement Plan.

Qualifications

All applicants must meet the following criteria:

- be a **minimum of 18** years of age at the time of acceptance into the program.
- be a **high school graduate** or have received a **GED certificate**.
- be able to pass a **Drug Test** once accepted into the Program.

Application Process

An Application Form may be requested in person at the Training Center (5315 S. Shartel Ave. Oklahoma City, OK 73109)

REQUIRED Documents

- Completed Application Form
- a copy of your **birth certificate** or **Driver's License** as "Proof of Age"
- a copy of your **high school transcript** and/or **GED scores**
- a copy of your **DD214 (discharge papers)** if you've been in the military

We encourage you to include the following additional documentation with your application:

- If you have received additional education, such as **college or vocational training**, please turn in a **transcript, certificate, or license** to document your training.
 - Resume
 - Letters of reference
 - Any other documentation you feel is relevant
- All applicants, regardless of experience in the trade, educational level or age are required to turn in a completed Application Form, with all **REQUIRED** documents as listed above and will be notified, by certified mail, to attend the next scheduled interview session. Due to the large number of applicants, **interviews will not be rescheduled under any circumstances**.

If the documents are not attached, your application will be marked “**incomplete**” and you will not be eligible for an interview – no questions asked, no exceptions! You must request a new application and re-apply to be considered for entry into the Program.

- If you have an address or telephone number change, please contact our office so that your information may be kept current.
- Upon completion of your interview, **DO NOT CALL OUR OFFICE – YOU WILL BE NOTIFIED BY MAIL** of your placement on the “Plumber Pool of Eligibles” or “Pipefitter Pool of Eligibles” applicant list. For your convenience, we post these lists of outside the main entrance to this building as well as on our website (plumbersandpipefitters.com). For security, all listings are posted by the last four digits of the applicant’s Social Security number. The list will be posted approximately 24 to 48 hours after the interviews are concluded.
- If you did not score high enough during the interview to be placed in the top 10 on the “Plumber Pool of Eligibles” or “Pipefitter Pool of Eligibles” applicant list, we encourage you to request a new Application Form and re-apply to attempt to increase your score during the next scheduled interview session.
- You must be **able to report to work**, within 5 days, if contacted for acceptance into the Program.
- While working on some job sites, you may be required to wear steel-toed boots.
- Note: We are an approved GI Bill training establishment

If you are accepted into the Program, you will attend the Training Center for the first year as a probationary apprentice. You may be terminated without explanation for numerous reasons including absenteeism from the jobsite, absenteeism from the classroom, poor evaluation from employer, poor classroom performance or failure to pass a Drug Test at any time. At the time you are accepted, you will be required to pay an initiation fee of \$109.00 and begin paying \$34.00 per month in Union dues.

PLEASE NOTE: SAVE THIS INFORMATION!!! Due to the large number of applicants, we do not return phone calls! If you have questions, please read through this information carefully to see if you can find the answer before contacting us. Our time is limited, as we are conducting business as usual while accepting applications. Thank you for your consideration.